



# Foreign Affairs Manual

VOL. 3 - PERSONNEL

Transmittal Letter: PER-302

Date: February 18, 1971

## UNIFORM STATE/AID/USIA REGULATIONS

### Separate Maintenance Allowance

The Department recognizes that some family separations are probable in the Foreign Service and realizes that employees should not be called on to bear the expenses both of a household and temporary lodging for a prolonged separation because of conditions at a post or for the convenience of the Government.

Therefore, the time required to become eligible for a separate maintenance allowance is being reduced from 90 to 30 days in the following circumstances:

- (a) When the wife of an employee must depart a post because of a lack of adequate prenatal or postnatal care; or
- (b) When the dependents of an employee are detained while awaiting medical clearances.

All cases must be approved by the Office of Medical Services (O/MED).

Section 315.6-3a(2) and Exhibit 315.6-3a are amended to effect the changes announced in Management Reform Bulletin No. 6, "Perquisites," of February 10, 1971, regarding separate maintenance allowance (Program Action items Nos. 278 and 279).

### Filing Instructions

Remove pages 315.5-3 through 316 (4 pages) and insert attached pages 315.5-3 through 316 (4 pages).

25X1A

*Called to attention of*



*CP/CPD*

*Alt*  
*16 Mar 71*

UNIFORM STATE/AID/USIA REGULATIONS

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315.6-3 Separate Maintenance Allowance

(See also section 315.4.)

a. Review of Application

Before granting a separate maintenance allowance, the appropriate authorizing officer in State, A. I. D., and USIA (see section 315.1-3):

(1) Determination of Eligibility

Reviews the application submitted in accordance with section 315.4-1 to assure that it meets the conditions or situations outlined in section 262 of the Standardized Regulations (GC, FA) and that, if based on health factors, it is accompanied by a statement from the attending physician (section 262.2, Standardized Regulations).

(2) Notably Unhealthful or Excessively Adverse Conditions at Post

Where the application is based on section 262.1b of the Standardized Regulations (GC, FA) or appears to meet circumstances outlined in section 262.1c(2), Standardized Regulations (GC, FA), obtains an opinion from the Deputy Assistant Secretary for Medical Services (O/MED), or his designee:

(a) That conditions at the employee's post are unhealthful to a degree that the dependent should not accompany the employee to, or remain at, the post (section 262.1b); or, when applicable,

(b) That medical and hospital facilities at the post are inadequate to care for the dependent's physical condition (section 262.1c(2)). See Exhibit 315.6-3a.

**\*\***(c) Notwithstanding any other provision of the Standardized Regulations (GC, FA) or of 3 FAM 300, no separate maintenance allowance grant shall be made under exceptions 1 and 2 of section 262.32 of the Standardized Regulations unless the requisite medical determinations have been obtained from the Deputy Assistant Secretary for Medical Services (O/MED), or his designee.

b. Grant

A separate maintenance allowance is granted, in an original and two copies, on SF-1190.

c. Distribution of SF-1190

Original to employee's fiscal-servicing post for obligation and payment.

315.6-4 Special Allowances

Special allowances are granted, revised, or terminated by individual authorizations. (See section 315.1-3(d).)

UNIFORM STATE/AID/USIA REGULATIONS

OPTIONAL FORM NO. 10  
MAY 1962 EDITION  
GSA FPMR (41 CFR) 101-11.6  
UNITED STATES GOVERNMENT

*Memorandum*

TO : O/MED - Assistant Director for  
U.S. Programs  
FROM : Department of State

DATE:

SUBJECT: Request for opinion with respect to Medical Basis for Separate  
Maintenance Allowance

(Name of Employee)

(Post)

(Name of family member considered  
for separate maintenance allowance)

(Relationship to Employee)

\*



DEPARTMENT OF STATE

WASHINGTON, D.C. 20520

MEMORANDUM

Date:

TO:

FROM: O/MED - Assistant Medical Director for U.S. Programs

SUBJECT: Separate Maintenance Allowance of \_\_\_\_\_  
Dependent of \_\_\_\_\_, Employee  
Assigned to \_\_\_\_\_

The information in the Office of Medical Services file is (is not) sufficient for appropriate evaluation and does (does not) include a record of examination of the dependent by a doctor of the O/MED staff or a U.S. Government doctor showing that the medical problem for which a separate maintenance allowance is requested ....

is (is not) permanent;

is (is not) expected to last more than 90 days, or the 30 days proscribed for certain exceptions in Section 262 of the Standardized Regulations (Government Civilians, Foreign Areas);

is (is not) such that conditions at the post would seriously aggravate the condition.

Notably unhealthful conditions do (do not) exist at the post which would preclude the dependent going to or remaining at the post.

There are (are not) adequate medical facilities at the post for this condition.

It is O/MED's opinion that if the dependent were allowed to live at the post, it would (would not) be in the best interests of the United States Government from the medical viewpoint.

The dependent for whom a separate maintenance allowance is requested ...

(a) is (is not) cleared medically for residence at this post;

(b) is (is not) cleared medically for residence at certain other posts;

(c) is (is not) cleared medically for residence at any other post.

Based upon the information in the O/MED files (as summarized above), it is the considered opinion of O/MED that there is (is not) a medical basis for a separate maintenance allowance. This, of course, does not take into account other pertinent factors of a non-medical nature.

cc: Personnel File of Employee

MED-32  
2/71

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